



COMMONWEALTH of VIRGINIA

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MEMORANDUM

To: In-home Service Providers

From: Eric J. Williams, Interim Director of Provider Development

Date: February 23, 2017

Subject: In-home Support Services Model Review

With the new service definitions for Supported Living and In-home Support services, DBHDS needs to review service locations to ensure that individuals are receiving supports in the appropriate service model. To accomplish this review, we will consider the services your agency provides alongside the new service definitions, which may require you adding a service to your DBHDS license and updating your DMAS provider agreement. These services have distinct definitions under the waivers:

- In-home Support services take place in the individual's home, family home, or community settings and typically supplement the primary care provided by the individual, family or other unpaid caregiver. In order to qualify for In-home Support services, the occupant of the site must be able to change providers without losing his or her house or apartment. Even if the location is owned or otherwise controlled by a provider or provider affiliate, the individual has a lease that provides separate, enforceable tenancy rights and the provider cannot evict the occupant based upon his declining to continue services with that provider or require the individual to use only the initial In-home Supports provider's services. Individuals receiving In-home Support services must have a back-up plan identified in their Individual Support Plan for situations in which the In-home Support services staff does not arrive to provide services as scheduled.
- Supported Living services take place in an apartment/house setting operated by a DBHDS licensed provider and provides 'round the clock availability of staff services performed by paid staff who have the ability to respond in a timely manner. "Provider-operated" refers to a location in which the individual receiving support services is required to move from the location in order to choose a different provider for the type of services provided in that setting, since the site is leased or sublet by the provider-owner and continuation of supports at that site is dependent upon receiving services from the provider-owner.

For the reason noted above, individuals who are enrolled in In-Home Support Services need to be reviewed to determine if they should be transitioned to Supported Living. Included below is the link to a simple online site survey for you to complete within 30 days of your receipt of this communication.

The survey can be completed at <https://www.surveymonkey.com/r/DBHDSServiceModelReview>.

Once this initial survey is reviewed, you will be contacted if additional information is needed. We appreciate your efforts and commitment to supporting people with developmental disabilities in the most integrated settings of their choice.

cc: DBHDS Community Resource Consultants