

**Announcement
VNPP Annual Meeting
October 16, 2020**

We will hold the Annual Meeting of the Association during our regularly scheduled call on October 18, 2020 as our Conference has already taken place, the only required business for the membership is the election of members to the Board of Directors.

This item is important as it gives you, as a member, the opportunity to select those individuals who will provide the leadership for the Association for the coming year. The current Board is listed below:

Name	Agency/Organization	Term Expires
Emily Bebbler ^[2]	Compass	2020
Molly Cheek ^[1]	Dominion Youth Services	2020
Ray Ratke	Lutheran Family Services	2021
John Weatherspoon	Wall Residences	2021
Ken Crum	Service Source	2021
Nancy Hopkins-Garriss	Pleasant View	2022
Arthur Ginsberg	Community Residences	2022
Jon Morris	Hope Tree	2022

^[1] Is eligible for re-election as her previous service was the completion of the term of a member who resigned.

^[2] Was elected last year to complete the term of another; is eligible for election to a full term

We are, therefore, seeking nominations for individuals who are voting members of the Association (Individual member, or the CEO/COO/CFO/ or equivalent of an organizational member) to fill three positions on the Board

A nomination form and a description of the responsibilities of the Board Members is attached. Nominations will be accepted from the floor during the meeting, but nominations received by the October 9th deadline will be included on the ballot.

All nominees will be given 2 minutes to introduce themselves on the call at 9am on Friday, 16 October.

If you have any questions, please call me at 804-560-4640 or Arthur Ginsberg at (301) 928-5496.

Board Member Responsibilities

It is the responsibility of each individual Board Member to:

- Attend at least 75% of the regularly scheduled Quarterly Board Meetings
- Attend the Fall Conference, the Annual Member Meeting, and the Annual Board meeting
- Participate actively on the Legislative Planning & Review Committee on the monthly/weekly calls
- Be informed about the activities, positions and issues important to VNPP & it's member organizations
- Honor commitments made to attend and participate in meetings, workgroups or committees convened by Executive Branch agencies to develop or advise on policy or regulation; communicate outcomes/issues either by posting on the Forum or by sharing with the Executive Director for further distribution
- Identify yourself as a VNPP Board member (and whether or not you are representing VNPP) in public meetings
- Participate in at least one VNPP policy/practice workgroup or committee, as appropriate
- Share information about VNPP and membership benefits/opportunities; communicate information about contacts with potential members to the Executive Director for follow-up.
- To avoid a potential conflict, do not accept a leadership role in any other trade association.

In addition, the specific duties listed below will be the responsibility of the individual holding the office listed:

President

- Direct the active executive management of the operation of the Corporation
- Act as chairman of the Board of Directors
- Ensure all policies, orders and resolutions of the Board of Directors are carried out

Vice President

- Perform all duties incumbent upon the President in the event of President's absence or disability

Secretary/Treasurer [Maybe delegated to the Executive Director*]**

- Attend all Board Meetings, prepare and maintain custody of minutes
- Act as custodian of all records of corporation*
- Provide members and Board with all notices pertaining to the corporation
- Keep correct records of account*
- Prepare annual budget prior to beginning of fiscal year for approval of the Board
- Act as legal custodian of all monies, notes, securities and other valuables*
- Ensure all deposit of all funds in a reliable bank or other depository designated by the Board of Directors*
- Furnish statement of financial condition at all Board meetings and upon request

Virginia Network of Private Providers, Inc
Nomination for the Board of Directors
Qualifications and Duties of the Board are Attached

<input type="checkbox"/> Nomination of Yourself		<input type="checkbox"/> Nomination of Another Individual	
Nominee's Name:			
Phone No.:		e-mail:	
Membership Category: <input type="checkbox"/> Organizational*		<input type="checkbox"/> Individual	Member Since (year):
Employer's Name:			
Primary Service/Interest Area:			
Location(s) Served:			
Brief statement of what you think you could bring to the leadership of VNPP:			
Please attach a copy of the nominee's resume			
Nominated by:		Date:	
Contact information if different than above:			

* Must either be the CEO/COO/CFO or equivalent of the organization.

Please return completed form to: maddi@vnppinc.org on or before October 9, 2020.

*****FOR BOARD USE ONLY*****

Date received _____